

# HOW TO FIND A JOB

## **Job Searching Responsibilities for New American**

- Attend English classes
- Practice my English everyday
- Attend employment trainings at my agency
- Apply for jobs on my own or with friends
- Let the Employment Specialist at my agency know where I have applied... or if I find a job, where I am working
- Volunteer somewhere to get work experience and English immersion
- Be open to any type of work

## **Agency's Job Searching Responsibilities**

- Try to meet new employers to hire refugees
- If asked, we can follow up on applications. We can also help you fill out applications.
- Help take you to job interviews. Remember to give us notice!
- Help you with new hire paperwork
- Follow up on your job and help you with any work issues